



## Board Meeting Notes

October 4, 2016

**Attendees:** Heather Dunigan, Jamie Magee, Ricky Nietubicz, Jamie Orlando, Tom Costello, and Bob Rollings

**Staff Attendees:** Melinda Bertling and Tya Pope

- YEP Update - Tya and Melinda gave an overview of programing and attendance for the summer 2016 session. Group discussed ways to increase attendance for the next session. Ideas included:
  - Move sessions to a different day and time. Some parents indicated that Sunday afternoons from 3 – 5 p.m. would work better.
  - Offer an Earn-A-Bike program.
  - Hold youth bicycling events in neighborhoods.
  - Include more hands-on activities with bicycling, supported by the Board and volunteers.
  - Advertise program as part of the City of Newark summer camp listing.
  - Have shorter sessions, possibly for four weeks.
  - Include more details about the sessions when marketing the program.
  
- Education and Outreach
  - The board discussed the purchase of a tent with logo. The group recommended that NBP purchase a lighter model with a logo table cloth. Jamie M. has gotten several quotes.
  
- Shop Updates
  - Internet has been intermittently not functioning. Bob will check with provider. Bob will also look into phone line options.
  - Additional lighting as recommended for above repair stands and benches.
  - Countertop improvements still needed.
  - Some storage bins have been purchased and new design has been working well. Additional ones should be ordered to replace milk crates and other storage containers. Bins should be color coded / numbered so they get put back in the right place.
  - Price and Purge – regular events should be scheduled to price incoming bikes and scrap ones that are in poor condition and not selling.
  
- Staffing – The Board recommended a promotion for Liz.
  
- Items for membership
  - Jamie M. will send bylaws amendments to be sent to members for review or provide Heather with email list. Should also include call for nominations for board elections.