



Board Meeting Notes

February 2, 2016

Attendees: Tom Costello, Heather Dunigan, Ricky Nietubicz, Jamie Orlando, Tom Price, Steve Reynolds

- **Shop tasks**
 - Hours sign needs to be purchased. The board decided to get a glow style board that can be written on. Jamie O. will coordinate with staff to purchase.
 - Sprinkler guards have been installed.
 - Projector mount is needed. Potentially, projector might be put on shelf on column, rather than mounted to ceiling.
 - Wall calendar is still needed. A simple paper copy should be used.
 - Quick release labels are complete and have been put on bicycles by staff.
 - Saturday will be dedicated to shop clean-up and scrapping of bicycles.
- **Volunteer Outreach**
 - Staff will be asked to send out weekly email.
- **Youth Empowerment Program**
 - NBP is still seeking applications for position of Youth Empowerment Program Director. Director should be hired by March so that they may begin recruiting youth for the spring session.
 - Ricky will write catchy social media post.
- **Bathroom**
 - Installation timing is still unknown.
 - Recommendation is to put bathroom in closet.
 - Jamie O. will coordinate with landlord.
- **Meeting Schedule**
 - Regular Monthly Board Meetings to be held the first Tuesday at 7 p.m. The next regular meeting is scheduled for March 1.