



NBP Board Meeting
19 September 2012

Attendance: Angela, Frank, Justin, Katya, Niki, Sean, Thijs

Paying people

- ✓ UBP has payroll setup and we can use their system
- ✓ There are payroll charges, \$10/month to write out checks
- ✓ Just have been writing out NBP checks in stipend form
- ✓ More research needed, assess its value

Budget allocation – Thijs/Katya

- ✓ Yearly estimate; Conservative estimation \$2,000/mth.
- ✓ Rent, utilities, insurance roughly 2/3 of budget
- ✓ \$150/month programming, \$50/mth social
- ✓ Can adjust as we go according to income levels
- ✓ Rainy day savings, now about \$10k, need to get to about 1/2 year expenditures.
- ✓ Create savings account
- ✓ Grants can help us account for larger resource intensive activities
- ✓ Jamie get our expenses lined up - Martin Scott website

Adult bike program – Katya/Sean

- ✓ Schedule and overall setup established
- ✓ Two beta testers to meet this week, going to fix up two bikes to work with
- ✓ 4 day class, 1-2 hrs – Balancing, turning, pedaling, training wheels, defensive biking, trail, trail to road
- ✓ Advertising?
- ✓ Costs - pilot is free, \$10 a day, Payment goes to bike; Team up with organization, DBC, delaware trail spinners
- ✓ Training wheels – make contacts and purchase on Monday (9/24)

Women's shop night / LGBTQ – Niki

- ✓ 1st Thursday every month.
- ✓ Start in October.

Closed shop w/ ELI – Sean

- ✓ Friday 21st & Friday 28th; 2nd Friday after that
- ✓ 20 min learning session at beginning; every other friday 2-5pm
- ✓ Only one ad hoc and then go to regular schedule

Future events board

- ✓ Obtain dry erase board

Bike pick ups

- ✓ Wooden Wheels 5 bikes, Thursday, 20th 4pm (Sean, Thijs, Jamie)
- ✓ UBP 10 bikes – they have tons of bikes, cant take too many dont have space

Volunteer orientation – Angela

- ✓ Hour long program – mission, roles, history, welcome, history of bike coops, why we need volunteers for growth, what can they do, shop tour, safety, procedures, injury, closing comments, thank yous
- ✓ Graduates move to mechanics training or placed in shop
- ✓ Make sure that its interactive
- ✓ Angela will send us updated Orientation Presentation and get OK from Board Members
- ✓ Community Meeting, Wed 26th, Orientation 6:30pm, 7:30pm Meeting

Bike DE storage

- ✓ Most convenient for Bike DE to have it all centralized
- ✓ Objects: 2 storage bins, tent, 2 tables (that can be used any time for NBP), 2 chairs
- ✓ NBP space, Angela & Frank have keys
- ✓ Can offer storage space, small closet upstairs

Responsibility of opening/closing shops

- ✓ Jamie (CHECK WITH JAMIE) – Fri, Sept 21 – Closed Shop
- ✓ Katya & Sean – Tues, Sept 25 – Open Shop
- ✓ Angela – Wed, Sept 26th – Orientation and Community Meeting
- ✓ Sean – Fri, Sept 28th – Closed Shop
- ✓ Thijs – Tues, Oct 2 – Open Shop
- ✓ Niki – Thurs, Oct 4 – Women's & LGBTQ Night
- ✓ Justin – Tues, Oct 9 – Open Shop
- ✓ Sean – Fri, Oct 12 – Closed Shop
- ✓ Frank – Oct 16 – Open Shop

Bios on website

- ✓ Way for people to get in touch and access NBP
- ✓ Group photograph rather than individual
- ✓ Bios and/or names, indication of community or student

Outstanding items

- ✓ Bios – are we adding board position
- ✓ Grand Opening
- ✓ Extra stand in the shop
- ✓ Additional Open Shop
- ✓ 501c3
- ✓ Next election